HCO BULLETIN OF 8 OCTOBER 1968

Remimeo
Case Supervisor Hat

CASE SUPERVISOR - FOLDER HANDLING

Analyzing Folders

Go back in the folder to the session where the Preclear was running well and come forward from it doing a folder error summary.

Reviewing Folders

In reviewing a folder, the first thing to do is to look at the CS to see if it was done.

Use the Summary Sheet to get the Auditor's attitude.

Use the Auditor's Report Form to get the time of processes.

Read and take all your data from Worksheets and compare it to and see that CS was complied with and ensure Standard Tech was applied.

If you can't read the reports, send it back to have the Auditor over-print illegible words. Never try to case supervise (CS) an illegible worksheet as you'll only run into headaches.

The After Session Examiner's Report, gives you the first clue of how suspicious you should be in examining the folder and whether or not auditing reports contain falsities.

Standard Tech

You're never led by anything from departing from Standard Tech. The only reason it doesn't work is that it hasn't been applied.

The main question of a Case Supervisor is:

WAS IT APPLIED?

If you follow this exactly, you'll never miss.

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